

**QUESTIONNAIRE FOR I-130/I-485, APPLICATION FOR
FAMILY-BASED PERMANENT RESIDENCE STATUS (Green Card)**

The following questionnaire and accompanying list of documents contains information we need from you in order to prepare the immigrant visa petition for your relative. The U.S. Citizen or the Permanent Resident (“the Petitioner”) must complete Part I. Part II pertains to information about your foreign-born relative. Each applicant must complete this information. Please **complete all information** as fully as possible, putting N/A or “**none**” where appropriate.

***Part I Information about you (the U.S. Citizen or
Lawful Permanent Resident):***

Your full name (including middle and maiden name, if applicable)

(last name)

(first name)

(middle name)

Other names you have used (including name by any previous marriage)

Your Current Address (street address, city, state & zip)

Telephone number(s) _____ E-mail address _____

Date of birth _____ City & Country of birth _____

My citizenship was acquired by, check one

___ Birth in the U.S.

___ Naturalization (Give certificate number and date and place of issuance)-

___ Parents (Have you obtained a certificate in your own name?) _____

If yes, give certificate number, date and place of issuance:

A# (if any) _____ Social Security # _____

Your residences for the **last five years**. Give present address first:

Number & Street	City	Province/State	Country	From (mo/year)	To (mo/year)
-----------------	------	----------------	---------	-------------------	-----------------

List your **most recent** address outside of the U.S. of more than one year, **if not** mentioned above:

Number & Street	City	Province/State	Country	From (mo/year)	To (mo/year)
-----------------	------	----------------	---------	-------------------	-----------------

Your employment for the **last five years**. **List present employment first:**

Full name and address of employers	Occupation (title)	From (mo/year)	To (mo/year)
------------------------------------	-----------------------	-------------------	-----------------

Your Mother's Name (include maiden name) _____

Mother's Date of birth _____ City and Country of Birth _____

Mother's current residence/City and Country _____

Your Father's Name _____

Father's Date of birth _____ City and Country of Birth _____

Father's Current Residence/City and Country _____

Name of current Husband/Wife (include maiden name of wife)

Date of birth _____ City and Country of birth _____

Date and place of marriage _____

Name of former husband(s) or wife(s) (include maiden name of wife)

Date of former husband/wife birth _____

Date and place of previous marriage _____

Date and place of termination of marriage _____

***** If more than one prior marriage, please list same details on reverse side of questionnaire.**

Part II Information about your foreign relative

Full name (including middle and maiden name, if applicable)

Other names you have used (including name by any previous marriage)

Address abroad _____

Address in U.S. where foreign relative is living or intends to live in the U.S.

Telephone number(s) _____ E-mail address _____

Country of last residence _____

Date of birth _____ City & Country of Birth _____

Nationality _____ A# (if any) _____

I-94# _____ Social Security # _____

Your name exactly as it appears on your Arrival/Departure Record (I-94)

Date you last arrived in US _____

U.S. City and State of last arrival _____

Current INS status _____ Expiration date _____

In what status did you last enter (B-2, H-1B)? _____

Were you inspected by a U.S. Immigration Officer? Yes _____ No _____

Nonimmigrant visa number _____ Date visa was issued _____

Nonimmigrant classification at time of this application _____

Consulate where visa was issued _____

Have you ever been under immigration proceedings? _____ If yes, please explain.

Your Mother's Name (include maiden name) _____

Mother's Date of birth _____ City and Country of Birth _____

Mother's current residence/City and Country _____

Your Father's Name _____

Father's Date of birth _____ City and Country of Birth _____

Father's Current residence/City and Country _____

Name of Husband/Wife (include maiden name of wife)

Date of birth _____ City and Country of birth _____

Date and place of marriage _____

Name of former husband(s) or wife(s) (include maiden name of wife)

Date of former husband/wife birth _____

Date and place of previous marriage _____

Date and place of termination of marriage _____

***** If more than one prior marriage please list same details on reverse side of questionnaire.**

Your residences for the **last five years**. Give present address first:

Number & Street	City	Province/State	Country	From (mo/year)	To (mo/year)
-----------------	------	----------------	---------	-------------------	-----------------

List your most recent address outside of the U.S. of more than one year, if not included above.

Number & Street	City	Province/State	Country	From (mo/year)	To (mo/year)
-----------------	------	----------------	---------	-------------------	-----------------

Your employment for the **last five years**. Include last occupation abroad even if not in last 5 years. List present employment first:

Full Name and address of Employer	Occupation (Title)	From (mo/year)	To (mo/year)
-----------------------------------	-----------------------	-------------------	-----------------

List all of your children:

Last name	First name	Middle name	Son or Daughter
-----------	------------	-------------	-----------------

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Birth City & Country of each child listed above:

1. _____

2. _____
3. _____
4. _____
5. _____
6. _____

Date of birth of each child (month/day/year) listed above:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Will they be applying with you? _____ If so, from here or abroad? _____

(You must have legal custody of children in order for them to be eligible for Permanent Resident status. Only children under the age of 21 are eligible to apply at this stage.)

List your present and past membership in or affiliation with every political organization, association, fund, foundation, party, club, society, or similar group in the United States or in any other place since your 16th birthday. Include any foreign military service in this part. If none, write "none". Include the name(s) of the organization(s), location(s), dates of membership from and to, and the nature of the organization(s). If additional space is needed, use a separate piece of paper.

At a later date you will need to sign that you understand and agree to the following:

Selective Service Registration. The following applies to you if you are a man at least 18 years old, but not yet 26 years old, who is required to register with the Selective Service System:

"I understand that my filing this adjustment of status application with the U.S. Citizenship and Immigration Services (USCIS) authorizes the USCIS to provide certain registration information to the Selective Service System in accordance with the Military Selective Service Act".

“Upon USCIS acceptance of my application, I authorize USCIS to transmit to the Selective Service System my name, current address, Social Security number, date of birth and the day I filed the application for the purpose of recording my Selective Service registration as of the filing date. If, however, the USCIS does not accept my application, I further understand that, if so required, I am responsible for registering with the Selective Service by other means, provided I have not yet reached the age of 26.”

Please answer **“Yes or No”** to the following questions. **(If your answer is “Yes” to any one of these questions, explain on a separate piece of paper.** Answering “yes” does not necessarily mean that you are not entitled to adjust your status or register for permanent residence.)

1. Have you ever, in or outside of the U.S.:
 - a. Knowingly committed any crime of moral turpitude or a drug-related offense for which you have not been arrested? ____
 - b. Been arrested, cited, charged, indicted, fined, or imprisoned for breaking or violating any law or ordinance, excluding traffic violations? ____
 - c. Been the beneficiary of a pardon, amnesty, rehabilitation decree, or other act of clemency or similar action? ____
 - d. Exercised diplomatic immunity to avoid prosecution for a criminal offense in the U.S.? ____
2. Have you received public assistance in the U.S. from any source, including the U.S. government or any state, county, city or municipality (other than emergency medical treatment), or are you likely to receive public assistance in the future? ____
3. Have you ever:
 - a. Within the past ten years been a prostitute or procured anyone for prostitution, or intend to engage in such activities in the future? ____
 - b. Engaged in any unlawful commercialized vice, including, but not limited to, illegal gambling? ____
 - c. Knowingly encouraged, induced, assisted, abetted or aided any alien to enter the U.S. illegally? ____
 - d. Illicitly trafficked in any controlled substance, or knowingly assisted, abetted or colluded in the illicit trafficking of any controlled substance? ____

4. Have you ever engaged in, conspired to engage in, or do you intend to engage in, or have you ever solicited membership or funds for, or have you through any means ever assisted or provided any type of material support to any person or organization that has ever engaged or conspired to engage, in sabotage, kidnapping, political assassination, hijacking or any other form of terrorist activity? ____

5. Do you intend to engage in the U.S. in:
 - a. Espionage? ____
 - b. Any activity a purpose of which is opposition to, or the control, or overthrow of, the government of the United State, by force, violence or other unlawful means? ____

 - c. Any activity to violate or evade any law prohibiting the export from the United States of goods, technology or sensitive information? ____

6. Have you ever been a member of, or in any way affiliated with, the Communist Party or any other totalitarian party? ____

7. Did you, during the period from March 23, 1933 to May 8, 1945, in association with either the Nazi Government of Germany or any organization or government associated or allied with the Nazi Government of Germany, ever order, incite, assist or otherwise participate in the persecution of any person because of race, religion, national origin or political opinion? ____

8. Have you ever engaged in genocide, or otherwise ordered, incited, assisted or otherwise participated in the killing of any person because of race, religion, nationality, ethnic origin or political opinion? ____

9. Have you ever been deported from the U.S., or removed from the U.S. at government expense, excluded in the past year, or are now in exclusion or deportation proceedings? ____

10. Are you under a final order of civil penalty for violating section 274C of the Immigration and Nationality Act for use of fraudulent documents or have you, by fraud or willful misrepresentation of a material fact, ever sought to procure, or procured, a visa, other documentation, entry into the U.S. or any immigration benefit? ____

11. Have you ever left the U.S. to avoid being drafted into the U.S. Armed Forces? ____

12. Have you ever been a J nonimmigrant Exchange Visitor who was subject to the two-year foreign residence requirement and not yet complied with the requirement or obtained a waiver? ____
13. Are you now withholding custody of a U.S. citizen child outside the U.S. from a person granted custody of the child? ____
14. Do you plan to practice polygamy in the U.S.? ____

THE FOLLOWING ITEMS MUST ALSO BE RETURNED TO OUR OFFICE. IF ANY OF THESE DOCUMENTS ARE NOT IMMEDIATELY AVAILABLE, SEND WHAT YOU HAVE AND TRY TO OBTAIN THE ADDITIONAL DOCUMENTS AS SOON AS POSSIBLE.

1. USCIS Photographs: A Photographic Specification Sheet is attached. Please have the photo studio follow the instructions on the attached photo specification sheet **exactly**.

The foreign relative who is the beneficiary needs at least **six (6)** color immigration-style photographs. We suggest that you have eight (8) on hand.

The U.S. sponsor must submit two (2) photos.

2. Form I-693, Medical Examination and Supplemental Form to I-693, Documentation of Vaccination: The person applying for permanent residence (the alien relative) must obtain a medical examination from one of the doctors indicated on the enclosed list. *The USCIS-approved Physician must also complete the Vaccination Report.* Thus, bring with you to your Medical Examination your immunization records for the physician's review. Medical exam results can take two or more weeks to be issued, so make your appointment accordingly. When you obtain the results, they will be given to you in a sealed envelope. **DO NOT OPEN THE ENVELOPE.** Deliver the sealed envelope directly to us and we will file it with the rest of your application. We must have these results to file your application.
3. Fingerprints: Fingerprinting is required of each person applying for permanent residence over the age of fourteen (14). Fingerprints are not submitted with your initial I-485 application filing. Rather, the USCIS will send our office a notice with instructions on when and where to have your FBI Clearance Fingerprints taken, usually about 2-5 months after the I-485 application is filed.

4. Form I-864, Affidavit of Support:
The Petitioner (U.S. sponsor) must complete an Affidavit of Support on behalf of the Beneficiary or Applicant for U.S. Permanent Residence. Please complete the Form I-864 in draft. Once we have returned the typed, finalized form to you, you must sign this form before a Notary Public. We can notarize this in our office, if you would prefer.

ADDITIONAL DOCUMENTS REQUIRED

Please check the boxes below to signify that you have included the required documents.

ALL DOCUMENTS NOT IN ENGLISH MUST BE TRANSLATED TO ENGLISH. We can provide you with names of translators, if needed. Otherwise, you may have a friend or colleague translate the document, and each translation must be word for word translation. **You may NOT translate your own documents.** Each translation should be typed and contain the following attestation:

“I, (name of translator), hereby certify that I am fluent in English and (other language) and that this is a true and accurate translation.”

Signed: Translator
Date: month/day/year

- Proof of Petitioner’s (spouse’s) U.S. citizenship. (Please provide a copy of a U.S. passport, birth record or naturalization certificate);
- Copy of Beneficiary’s (foreign national relative’s) passport;
- Copy of Beneficiary’s birth record, with translation, if applicable;
- Copy of Petitioner’s and Beneficiary’s divorce decree(s), if applicable;
- Copy of your civil marriage certificate;
- Copy of the Petitioner’s tax returns for the past **3 years**;
- Copy of children’s birth certificates, if applicable;
- Copy of apartment lease, deed, or confirmation of tenancy from landlord noting tenancy and address of both parties.

For marriage-based applications, the Immigration Service requires proof that your relationship is a bona fide marriage, and not a relationship for the purposes of attaining permanent residence status or getting a green card. Therefore, with that in mind, we ask that you provide documentation such as copies of:

- Pictures of your relationship prior to the marriage;
- Pictures of your marriage ceremony;
- Letters from friends and family confirming knowledge of your relationship;

Evidence of co-mingling of financial assets such as:

- Copy of joint bank account statement(s);
- Letter from bank confirming the existence of the joint account named and residential address;
- Copy of insurance policies;
- Copy of loan(s) taken out as co-signers;
- Copy of joint credit card statement(s), etc.

ADDITIONAL INFORMATION

Travel: Absolutely NO international travel is permitted without the Immigration Service's prior approval after we file the permanent residence application. If you travel outside the United States, even to Canada or Mexico, without special permission, or a visa that allows "dual intent", you will not be permitted to reenter the United States. However, you may apply for Advance Parole for Travel Purposes. **If you need to travel for business or for a family emergency, call us immediately. We will advise you whether you will be able to apply for an advance parole travel document from the Immigration Service.**

Once we file the application for permanent residence, the Beneficiary (foreign national relative) will first be scheduled for fingerprinting, a mandatory requirement of all persons applying for U.S. permanent residency. At this stage, the Beneficiary may also apply for Employment Authorization and Advance

Parole for International Travel. It may be a year or more before the Immigration Service adjudicates the I-130/I-485 applications.

Eventually, you will be asked to visit USCIS to obtain an I-551 stamp indicating your permanent resident status. The actual Resident Alien Card (“green card”) will be mailed to you at a later date.

If this application is based on marriage to a U.S. citizen, the Beneficiary will be granted U.S. Permanent Residence Status conditionally for an initial period of 2 years. Within 90 days preceding the two year period, the Beneficiary must apply to remove the “conditional” status. This is done by filing Form I-751. At this stage, you may consult us on these application procedures.

Please also remember that pursuant to the terms of your contract, the balance of your legal fees plus expenses/costs are due at the time of filing the I-130/I-485 applications. If additional unforeseen circumstances develop in your case, which may require additional filings and/or visits to USCIS, then additional legal fees may be applied.